



Royal Vancouver Yacht Club  
**Standard Safety Plan**  
June 15, 2021

Standard Emergency Contact Numbers are listed below

Safety Equipment is listed on the last page

**This plan is to be communicated and distributed to all Regatta or Event Officials ashore and afloat, as well as to all management staff and boat skippers.**

In the event of an emergency:

1. **If on the water**, the **race officer** on the race committee signal boat for the course is in charge of coordinating all water rescue/emergency operations, and the **RVYC front desk staff** will take over once the victim is put ashore.
2. **If in a mark-set boat**, the **paid employee** of the Royal Vancouver Yacht Club is in charge.
3. If shore transfer is necessary, all vessels should transfer victims at **the Blue Peter dock**, beside the west crane at the Jericho dry dock in the southwest corner of the marina.

**At no point should victims be transferred to any other location**

4. We are located at:

Royal Vancouver Yacht Club  
3811 Point Grey Road  
Phone: (604) 224-1344

One block west of Alma Street  
at the north end of Highbury Street



## Emergency Procedure

1. Immediately notify the **race officer** on the race committee signal boat (if on shore, the RVYC front desk staff) of the emergency. Be clear in explaining the nature of the emergency, including injuries, damage and equipment failure.
2. No races will be started until the emergency is cleared. If necessary, races will be abandoned to ensure the safety of the competitors.
3. The race officer will make the decision to call Coast Guard or emergency services where necessary and call the RVYC front desk staff to ensure that the appropriate authorities are contacted. **However, if you have the ability to contact emergency services at 911 then you should do so, especially if the emergency is life threatening and time is of the essence.**
4. Any victims needing to be brought ashore will be moved by the rescue or mark-set boat to the **Blue Peter dock**. The front desk will ensure that **Emergency Services** (call 911) is called and will direct them to the marina on arrival.
5. **All victims** brought ashore are to be **seen by emergency services staff** before being released.
6. The front desk staff will do their utmost to ensure that **family or friends** are contacted regarding the emergency and told where the victim has been taken.
7. The Sailing Director, General Manager, and Fleet Captain should be contacted as soon as is practicable after the necessary communications have been made to the race officer, front desk staff and emergency services.

## Standard Emergency Contact Numbers

Vancouver Emergency Services (Ambulance, Police, Fire) Phone: 911	Canadian Coast Guard VHF 16 Phone: *16 (via cellphone)
Sea and Land Coordination for Emergencies 1.800.567.5111	RVYC Reception Desk, General Manager: Jeff Merrin Sailing Director: Aubrey Mayer (604) 224-1344
RVYC Jericho Marina Jericho Dock (604) 224-1033	

## Safety Equipment



### **Defibrillator Kits:**

Philips HS1 (Heartstart 1) – provides automated verbal instructions for use by novices. Contained in a red case.

- a) One unit is located in the First Aid room in the Dry Dock building at the head of the main ramp to the Jericho marina.
- b) One unit is located on the Blue Peter, RVYC's race committee signal boat.
- c) One unit is located at the RVYC Front Desk in the main clubhouse

### **HS 1 Operational Method:**

- open red case and remove HS1 defib device and battery
- insert battery into HS1 defib device
- press green button on HS1 to initiate device and start verbal instructions re setup
- follow the HS1 verbal instructions for the various steps required with the victim
- only after all steps have been completed is the red button with the lightning bolt pressed to initiate defibrillation
- repeat defibrillation as necessary

Each HS1 defib kit may contain up to 3-4 charges before the battery is fully exhausted.

Report any HS1 usage to the RVYC General Manager so a new battery can be ordered.

### **First Aid Kits:**

Locations:

- Dock Office (NW corner of Dry Dock)
- First Aid room in Dry Dock Building
- EBF Building (dinghy dock building)